

**Schedule of Board  
and Committee Meetings  
for 2024**

# Appendix 10

## Schedule of Board Meetings for 2024

DATE OF MEETING	DISCUSSIONS
January 04, 2024	BIR Authorized Representative; Registration with the Board of Investments (BOI); Renewal of Business Permits for the Calamba Branch; Renewal of Business Permits for the Cebu Branch; DSWD Authorized Representative; Transactions with GS1 Philippines, Inc.; Renewal of Business Permits for the Silay Branch; Trading Terms Agreement with Philippine Seven Corporation for Beverages; Trading Terms Agreement with Philippine Seven Corporation for Grocery and Canned Goods; Mutual Waiver and Quitclaim; Labor Case before the DOLE Regional Office, Region 9, Zamboanga City
January 24, 2024	Application for 2024 Tax Clearance Certificate
February 12, 2024	Coal End-User Registration Application; Application for Export Commercial Invoices
February 19, 2024	Review and Approval of the Previous Minutes of the Meeting; Full Year 2023 Financial Performance Report, 2024 Budget, CAPEX Plan and Innovations; Dividend Declaration; 2023 ESG Report; Board Self-Assessment Report; Related Party Transactions 2023
February 29, 2024	Meralco Application
March 12, 2024	Transfer of Property
March 19, 2024	FDA Applications
March 20, 2024	All in One; Renewal of Registration with Philippine Exporters Confederation, Inc.; Lease Rental Agreement; Licenses and Permits Relating to Dangerous Drugs; Meralco Online Enrollment
April 4, 2024	Notice of the Annual Stockholders' Meeting
April 5, 2024	Updating of Receipts Issued by RCS Eastern Intertrade Corp.
April 10, 2024	Release of Financial Statements; Authorized Representatives for the Apostille Process
April 29, 2024	Application for Permit to Use Loose Leaf
May 3, 2024	Amendment of the Agenda of the Annual Stockholders' Meeting; Amendment of the By-Laws; Power of Attorney (POA) for Cases before QATARI Courts
May 20, 2024	Memorandum of Agreement with Phil-Asia Fitness, Inc.; Application for Electrical Connection with Zamboanga City Electric Cooperative, Inc.; Importation and Shipment of Goods; Prior Disclosure Application; Super Green Lane (SGL) Accreditation; Mofels Lease Agreement
June 13, 2024	Sale and Distribution of Products at Al-Meera Consumer Goods (Q.S.C.); Lease Contract with the Philippine Fisheries Development Authority (PFDA); Office Fit Out
July 1, 2024 (Annual Stockholders' Meeting)	Approval of Minutes of the Annual Stockholders' Meeting held on July 6, 2023; Management's Report and 2023 Audited Financial Statements; Ratification of the Acts of the Board of Directors and Management During the Previous Year; Election of the Board of Directors; Appointment of the External Auditor; Approval of the Amendment of the Amended By-Laws to (i) Adjust the Notice Period and (ii) Formally Authorize Stockholders to Vote Through

## Appendix 10

	Remote Communication or In Absentia in accordance with the Revised Corporation Code; Other Matters
July 1, 2024 (Organizational Meeting)	Review and Approval of the Previous Minutes of the Meeting; Confirmation of Directors; Election and Appointment of Officers/Committee Members; Year-to-date June 2024 Financial Performance and Balance of the Year Outlook; Dividend Declaration; Consumer Trends
July 10, 2024	Mofels Loan Agreement; Office Fit Out; Renewal of PNP License; Application for Income Tax Holiday Extension
August 2, 2024	Lease Agreement with E. Ganzon, Inc.
August 14, 2024	Warehouse Lease; Super Green Lane (SGL) Accreditation; Collection of Unpaid Claims
August 16, 2024	Dividends Declaration
August 19, 2024	Review and Approval of the Previous Minutes of the Meeting; Year to Date July 2024 Financial Performance and Balance of Year Outlook; Domestic Sales Update; GTC Business Overview and Update; Organizational Announcements
September 5, 2024	Lease Contract with Food Industries, Inc.
September 6, 2024	Bulacan Lease; Laguna Lease; Lease Contract with Mark Bright Trading & Manufacturing Corporation; Logistics Service Agreement; Warehousing Management Agreement
September 11, 2024	Transfer of Ozamis Properties
September 16, 2024	All in One; Cocoharvest Subscription; Office Fit Out; Mofels Lease Agreement; Shipping Line Transactions
October 2, 2024	Dasmariñas Business Permit; Meralco Refund
October 11, 2024	Agreement with Atticus Advisory Solutions, Inc.; Environmental Management Bureau (EMB) Conference; Stolen License Plate; Lease Contract with OMNI Solid Service, Inc.; Office Fit Out
October 21, 2024	Dissolution of Century International (China) Co., Ltd.; DENR Case; DSWD Bidding; Criminal Case; PDEA Licenses and Permits; Dissolution of Century (Shanghai) Trading Co. Ltd.
October 23, 2024	DENR Bond Application; Performance/Surety Bond with Prudential Guarantee and Assurance, Inc.
November 4, 2024	Zamboanga Warehouse Building Permit
November 15, 2024	LGU Permits for the Dairy Division; Business Permit Renewal
November 18, 2024	Review and Approval of the Previous Minutes of the Meeting; Year to Date October 2024 Financial Performance, Balance of Year Outlook, and 2025 Budget Planning Update; Risk Management Update; Fresh Frozen Plus (FFP) Business Update; Corporate Governance & Board Self-Assessment; Board Risk Oversight; Related Party Transactions
November 21, 2024	BIR Form No. 2307; Duplicate License Plate; Permits Application
December 6, 2024	Prior Disclosure Program (PDP) Application
December 13, 2024	Permits for the Biñan, Laguna Branch; Facebook Complaint; Courier Services Agreement
December 23, 2024	BIR Computerized Accounting System (CAS); BOI Income Tax Holiday (ITH); Christmas Party; BOI Application for Manufacturing of Pet Food Products

# Appendix 10

## Schedule of Audit Committee Meetings for 2024

DATE OF MEETING	DISCUSSIONS
March 27, 2024	Review and Approval of the Previous Minutes of the Meeting; External Audit Report; Internal Audit Updates
May 7, 2024	Review and Approval of the Previous Minutes of the Meeting; Presentation of the 1Q24 Unaudited Financial Performance and Full Year Outlook; Internal Audit Updates
July 29, 2024	Review and Approval of the Previous Minutes of the Meeting; Presentation of 1H24 Unaudited Financial Performance & Full Year Outlook; Internal Audit Updates; Cybersecurity Update; Human Resource Update - Attrition & Policies; Other Matters
October 28, 2024	Review and Approval of the Previous Minutes of the Meeting; Presentation of 2024 External Audit Plan; Presentation of the 3Q 2024 Unaudited Financial Performance and Full Year Outlook; Jefferies Regis Partners Philippine Corporate Access London Update; Updates on Kapihan Sessions; Internal Audit Updates;

## Schedule of Corporate Governance Committee Meetings for 2024

DATE OF MEETING	DISCUSSIONS
February 19, 2024	Board Self-Assessment Report
November 18, 2024	Corporate Governance & Board Self-Assessment

## Schedule of Related Party Transactions Committee Meetings for 2024

DATE OF MEETING	DISCUSSIONS
February 19, 2024	Related Party Transactions 2023 Updates
November 18, 2024	Related Party Transactions Updates

## Schedule of Board Risk Oversight Committee Meetings for 2024

DATE OF MEETING	DISCUSSIONS
November 18, 2024	Board Risk Oversight Update